

YOUR ROLE IN ENSURING ACCESSIBILITY



DISTRICT LEADERS

- Research and understand federal and state accessibility legislation
- Develop and communicate a district-wide policy for accessibility, including guidelines for purchasing
- Establish benchmarks for with a clear timeline for success
- Conduct regular audits and solicit feedback from stakeholders
- Collaborate and review accessibility policies at other districts



PD COORDINATORS

- Train teachers on the importance of accessible curricula
- Support teachers in learning about accessibility
- Hold workshops to provide forums for creative brainstorming and peer learning
- Provide the training, resources, and tools to choose the right resources for students
- Help administration to measure progress of teachers in meeting accessibility benchmarks after training



STATE LEADERS

- Research and understand federal and state accessibility legislation
- Make information on accessibility legislation easily available to district leaders
- Set the expectation that accessibility is mandatory
- Develop and communicate statewide vision for accessibility
- Provide sample vendor contract language and guidance on accessible procurement and purchasing



TEACHERS

- Educate yourself about accessibility
- Create accessible content
- Ally with state and district leaders to advocate for accessible resources and Universal Design for Learning
- Work with students to pilot new accessible e-learning practices
- Collaborate with colleagues to work towards proactive classroom accessibility integration



TECHNOLOGY COORDINATORS

- Use the WCAG 2.0 checklist and other online guides to evaluate existing resources
- Be proactive in addressing accessibility
- Begin accessibility changes with core curriculum and popular resources
- When developing and purchasing resources, think "accessibility first, accommodations second"
- Request Voluntary Product Accessibility Templates and ensure accessibility language in vendor contracts