

Technology Implementation Roadmap/Checklist for Success

Use this overview checklist to assess your progress in developing a school plan for technology implementation.

Work as a Team

- Identify team members and define roles
- Schedule ongoing team meetings
- Create a communication/outreach plan
- Review and discuss PowerUp

Define Your Technology Budget

- Review your existing budget
- Determine costs for upgrading infrastructure and purchasing new devices
- Identify funds to meet short-term and long-term goals
- Develop a multiyear plan to support the sustainability of technology costs
- Review and refine your budget as needed

Enhance Your School Vision and Set Goals

- Collaborate on a shared vision
- Identify your focus
- Set goals

Plan Professional Learning Opportunities

- Refine professional learning goals and area(s) of focus
- Define professional learning activities

Gather Data to Drive Decision Making

- Develop a data collection plan
- Gather and upload data
- Identify findings and make recommendations

Provide Access to Technology and Support

- Update your technology inventory
- Provide technology access
- Provide technology support