Technology Implementation Roadmap/Checklist for Success

Use this overview checklist to assess your progress in developing a school plan for technology implementation.

**Work as a Team**

- Identify team members and define roles
- Schedule ongoing team meetings
- Create a communication/outreach plan
- Review and discuss PowerUp

**Define Your Technology Budget**

- Review your existing budget
- Determine costs for upgrading infrastructure and purchasing new devices
- Identify funds to meet short-term and long-term goals
- Develop a multiyear plan to support the sustainability of technology costs
- Review and refine your budget as needed

**Enhance Your School Vision and Set Goals**

- Collaborate on a shared vision
- Identify your focus
- Set goals

**Plan Professional Learning Opportunities**

- Refine professional learning goals and area(s) of focus
- Define professional learning activities

**Gather Data to Drive Decision Making**

- Develop a data collection plan
- Gather and upload data
- Identify findings and make recommendations

**Provide Access to Technology and Support**

- Update your technology inventory
- Provide technology access
- Provide technology support